

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: JANUARY 22, 2020

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Ted Ritter, Brian Cooper, Jim Swenson, Tim Clark, Marion Janssen town treasurer, Tom Martens town clerk. There were also six other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Tuesday, January 21, 2020 before 6:00 P.M.
5. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Swenson seconded Cooper to approve general account checks 26730-26734 and golf course check 16411 along with the following extra bills: VISA \$297.90- golf membership Becker; VISA \$466.19—ambulance membership & office supplies; VISA \$163.49—chairman DNR fees & Google drive; Life Assist \$455.30—ambulance supplies; Life Assist \$741.16—ambulance supplies. By a voice vote: Yes – 5; No – 0. Motion carried unanimously.
 - b. **Fire Chief's Report:** Fire Chief Tim Gebhardt reported that there had been 17 calls in December. He is working on a 2-year, 5-year and 10-year plan for the fire department. The cot for the ambulance should be here within 60 days. The ambulance income for December was \$8,399.55. The expenses were \$6,201.00.
 - c. **Audit Update, Timeline for Audit and Who will Complete the State Required Form CT:** Mr. Martens said that Form CT needed to be turned into the State by March 31, 2020. If the form isn't turned in on time, the town would be fined 10% of its highway aids. Mr. Martens said that it would be a waste of his time to complete the report if the town board was going to pay the auditor to do the same thing. The auditor usually completes Form CT as part of the audit. Mr. Swenson said that the auditors that he had talked to would not be able to start the audit until sometime this summer. It was the consensus of the board that Mr. Martens should complete Form CT and that probably the audit would be for 2020 and not 2019. Mr. Martens suggested that the town board plan the 2020 audit in November or December so that the materials can be delivered to the auditor by the end of the year.
 - d. **Vilas County Zoning Proposed Fees Revision:** Motion Christensen seconded Ritter that Mr. Ritter be authorized to send a letter to Vilas County Zoning noting that the Town of St. Germain had no concerns concerning the proposed fee revision to the Non-Metallic Mining Reclamation Ordinance. By a voice vote: Yes- 4; No – 1. Motion carried.
 - e. **Fair Maps Draft Resolution:** Mr. Cooper stated that he had found a lot of changes that he would make to the resolution. He did not want to place the referendum question on the April 7th ballot. Mr. Christensen agreed. Motion Cooper seconded Swenson that the fair maps referendum question not be placed on the April 7, 2020 ballot. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.
 - f. **United States Census Boundary Validation Program:** Motion Christensen seconded Cooper that to the best of our knowledge the boundaries for the Town of St. Germain are correct as represented on the U.S. Census Boundary Map. By a voice vote: Yes- 5; No – 0. Motion carried unanimously. Mr. Christensen will reply to the boundary validation program request.
 - g. **Second Amendment Sanctuary Town Resolution – Attorney Response:** Mr. Cooper stated that Vilas County was going to be considering their version of a Second Amendment Sanctuary Resolution. Motion Cooper seconded Swenson that the referendum question not be put on the April 7, 2020 ballot. By a voice vote: Yes- 4; No – 1. Motion carried.
 - h. **Approve Picnic Beer License & Bartender Applications:** Motion Clark seconded Cooper to grant a Special Picnic Beer License to the Bo-Boen Snowmobile Club for January 31 & February 1, 2020 and an operator' license to Shannon Quinn. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.

- i. **Resignation of Marion Janssen from the Independence Day Committee and the Non-Motorized Recreational Trails Committee:** Motion Christensen seconded Ritter to accept the resignation of Marion Janssen from the Independence Day and Non-Motorized Recreational Trail Committees. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.
- j. **Final Quotes for New Patrol Truck:** Motion Clark seconded Swenson to purchase a Western Truck patrol truck with the warranty with the Monroe bid minus all of the options, but plus the two plow kits for the other two trucks and radio and decals for the new truck at a projected cost of \$231,855 with borrowing the money after the \$60,000 has been used. By a voice vote: Yes- 5; No – 0. Motion carried unanimously. Tim Ebert will notify Western Star and Monroe Truck. He will also notify Freightliner and International that the town is purchasing a Western Star truck.
- k. **Discuss and Take Appropriate Actions Regarding Steps Necessary to Transfer Ownership of the Town Cemetery from the Cemetery Association to the Town: Mr. Ritter** handed out a packet of information. He explained that after talking with Attorney Steve Garbowicz, if the town board did not accept ownership of the cemetery, that after a period of time, the circuit court judge would force the town to take ownership. Attorney Garbowicz also recommended that the town have a title search done on the property. Ms. Janssen asked why the association wanted to disband. Mr. Christensen said that several of the people in the association are not able to continue. Ms. Janssen asked if other people had been asked. Motion Cooper seconded Ritter to adopt Resolution SG20-01-1, a resolution to transfer ownership of the town cemetery. By a voice vote: Yes – 5; No – 0. Motion carried unanimously. Motion Clark seconded Cooper to adopt Resolution SG20-01-2, a resolution to appoint June Vogel as temporary cemetery town coordinator. By a voice vote: Yes – 5; No – 0. Motion carried unanimously.
- l. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss DPW Handbook Employee Benefits. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Motion Christensen seconded Cooper that the meeting be adjourned into closed session at 9:37 P.M. By a roll vote: Christensen – Yes; Cooper – Yes; Swenson – Yes; Ritter – Yes. Motion carried unanimously.
- m. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session:** Motion Cooper seconded Swenson that the meeting be reconvened into open session at 10:28 P.M. By a voice vote: Yes – 5; No – 0. Motion carried unanimously.

Motion Cooper seconded Swenson, I would make a motion to amend page six of the Department of Public Works Employee Handbook to remove under the heading EMT/EMR ambulance personnel, to remove the line DPW employees will not be paid DPW wages when being assigned as EMT/EMR personnel and to replace that with the verbiage under fire and rescue with the change to reflect EMT/EMR By a voice vote: Yes – 4; No – 1. Motion carried.

6. **Adjourn:** Mr. Christensen adjourned the meeting at 10:31 P.M

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Town Clerk		
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Chairman	Supervisor	Supervisor
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